

**Penns Grove Sewerage Authority**

**April 15, 2021**

The regular monthly meeting of the Penns Grove Sewerage Authority was called to order by our Chairperson, Ms. James, at 5:00 P.M. on April 15, 2021, in accordance with Public Law 1075, Chapter 231. Notice of this meeting was advertised in the South Jersey Times and on the website.

Present at the meeting were: John Scarpaci, Abasi Moyenda, Bill Boden and by phone Mary Kay James, Carl Washington and Edward Hill.

Ms. James made a motion to enter into an Executive Session. Motion was approved by Mr. Scarpaci and seconded by Mr. Moyenda. On roll call, all voted yes.

**EXECUTIVE MEETING**

Personnel, Audit and Budget were discussed.

Ms. James made a Motion to close Executive Session and enter into Regular session. Motion was approved by Mr. Scarpaci and seconded by Mr. Moyenda. On roll call, all voted yes. Executive Session was closed and Regular Meeting resumed.

**REGULAR MEETING**

Ms. James made a motion to accept the minutes from March 18, 2021. Motion approved by Mr. Scarpaci and seconded by Mr. Washington.

Mr. Boden stated that he met with Remington and Vernick to discuss plant issues, collection system and other items. He will be working with them on an asset management plan first. Stated we will prioritize after that.

Mr. Boden stated the well pump is failing. Dagastinos inspected pump and found the only option will be replacing the pump. We must have ASAP because we will not be able to operate some of our processes with it. Board discussed this urgency and agreed with Mr. Boden. Mr. Scarpaci made a motion to replace pump. Motion was seconded by Mr. Moyenda and on roll call, all voted yes.

Mr. Boden stated that the Recirculation Pump is installed and working great.

Mr. Boden stated he has Penn Valley Pump pricing and suggested that it be tabled pending further discussion after Budget is settled. On roll call, all voted yes.

Mr. Boden stated two large trees near our Effluent need to be cut down because monkey balls are plugging our chemical recirculation pumps.

Mr. Boden talked about our part-time summer help. Stated we have been hiring two teen-aged kids each year for approximately 18 hours per week to take care of painting and general clean-up to keep the appearance of the facility looking good. Mr. Scarpaci questioned the need for extra help to

accomplish this and Mr. Boden stated that his Technicians could not take the time to do this while keeping the Plant operating. Ms. James asked Mr. Boden to make up a list of things he would have the part-timers do.

Mr. Boden asked Mr. Hill about the Resolution for the final roof payment and Mr. Hill stated he had sent an e-mail with the Resolution. Resolution was printed and will be signed.

Mr. Boden discussed the following Capital Improvements:

Blower #1 - He has two quotes and had reached out to two other vendors who have not provided quotes. He would like to move forward with KRS price.

Discussion about Cat Generator. Budget number from Power Equipment. Will have to go out to bid s will need a budget number for engineering.

Discussion about future capital improvements.

Ms. James stated capital improvements would be discussed after the Budget is settled.

Ms. James provided a list of proposed Board Member Committees together with proposed responsibilities. Mr. Scarpaci made a motion to accept the Board Committees proposal. Motion was seconded by Mr. Moyenda and on roll call, all voted yes.

Mr. Scarpaci stated that he would like learn more about the daily duties/responsibilities of each Technician so he could have a better understanding of the daily plant operations.

Mr. Scarpaci made a motion and was seconded by Mr. Washington to pay all bills. On roll call all voted yes.

Ms. James made a motion and was seconded by Mr. Washington to adjourn the meeting.

Respectfully submitted,  
Joann Weiland  
Office Assistant